**Mailing Address**
William H. Sadlier, Inc.
25 Broadway
New York, NY 10004-1010

**Remittance Address**
William H. Sadlier, Inc.
PO Box 11603
Newark, NJ 07101-5803

<table>
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<tr>
<th>Phone Numbers</th>
<th>Telephone Number</th>
<th>Fax</th>
<th>Email Address</th>
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<tr>
<td>Ordering</td>
<td>1-800-221-5175, x.3</td>
<td>212-312-6080</td>
<td><a href="mailto:customerservice@sadlier.com">customerservice@sadlier.com</a></td>
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<tr>
<td>Accounts Receivable</td>
<td>1-800-221-5175, x.1</td>
<td>212-312-6081</td>
<td><a href="mailto:accountsreceivable@sadlier.com">accountsreceivable@sadlier.com</a></td>
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<td>Tech Support</td>
<td>1-800-221-5175, x.2</td>
<td>212-312-6080</td>
<td><a href="mailto:digitalsupportspecialist@sadlier.com">digitalsupportspecialist@sadlier.com</a></td>
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<tr>
<td>Assistance in Spanish</td>
<td>1-800-221-5175, x.4</td>
<td>212-312-6080</td>
<td><a href="mailto:rzuniga@sadlier.com">rzuniga@sadlier.com</a></td>
</tr>
<tr>
<td>All Other Inquiries</td>
<td>212-227-2120</td>
<td>212-312-6080</td>
<td><a href="mailto:customerservice@sadlier.com">customerservice@sadlier.com</a></td>
</tr>
<tr>
<td>Professional</td>
<td>212-312-6053</td>
<td>212-312-6080</td>
<td><a href="mailto:PD@sadlier.com">PD@sadlier.com</a></td>
</tr>
<tr>
<td>Development</td>
<td></td>
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</table>

**Business Category**
William H. Sadlier, Inc. has been providing educational materials since its founding in 1832. Sadlier produces a full range of educational content and services used in schools, educational institutions, and homes for students in pre-K-12. Catalogs are published annually and posted to our website www.sadlier.com. eStore and catalog prices reflect a discount, applicable when shipping to educational institutions only. Prices are in effect October 1, 2023 through September 30, 2024 and subject to change without notice.

<table>
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<tr>
<th>State of Incorporation</th>
<th>Federal ID #</th>
<th>DUNS #</th>
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<tbody>
<tr>
<td>New York</td>
<td>13-5363840</td>
<td>001265057</td>
</tr>
</tbody>
</table>

**Sales Management Contact Information**

Beth O'Donnell bodonnell@sadlier.com 215-932-9355 PA NJ NY ALL NEW ENGLAND
Greg Schweiker gschweiker@sadlier.com 484-431-8314 VA MD & ALL MID-WEST
Tim Regan tregan@sadlier.com 908-415-6248 NY PA NJ CA
Alan Paternoster apaternoster@sadlier.com 646-400-9651 SOUTHERN STATES
William Dinger, Jr. bdingerr@sadlier.com 917-679-4118 INTERNATIONAL DIVISION

To contact your local Sadlier Sales Representative please visit https://www.sadlier.com/find-a-sales-representative

**Payment Terms:** Net 30 days

For credit card payment we accept Visa, Mastercard, the Discover Card, and American Express.

Sadlier accepts payment by ClassWallet, please upload your Sadlier Invoice or Purchase Order to ClassWallet, and then ClassWallet will process the payment to Sadlier.

All orders are subject to sales tax where applicable. First-time orders from state sales tax-exempt organizations must include a copy of state sales tax exemption certificate for the state sales tax to be waived.
Form W-9
(requestor) Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1. Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

William H. Sadlier, Inc.

2. Business name/disregarded entity name, if different from above

3. Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC
☐ Corporation
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership)
☐ Other (see instructions)

Note: Check the appropriate box in line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

4. Exemptions (codes apply only to certain entities, not individuals; see Instructions on page 3):

Exempt payee code (if any)

Exemption from FATCA reporting code (if any)

(Applying to accounts maintained outside the U.S.)

5. Address (number, street, and apt. or suite no.) See instructions.

25 Broadway, 14th Floor
New York, NY 10004

6. City, state, and ZIP code

7. List account number(s) here (optional)

Part I: Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). For a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and Number To Give the Requester for guidelines on whose number to enter.

Social security number

or

Employer identification number

1 3 5 3 6 3 8 4 0

Part II: Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and

3. I am a U.S. citizen or other U.S. person (defined below); and

4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Signature of U.S. person

Date

1/19/2023

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

* Form 1099-INT (interest earned or paid)
* Form 1099-DIV (dividends, including those from stocks or mutual funds)
* Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
* Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
* Form 1099-S (proceeds from real estate transactions)
* Form 1099-K (merchant card and third-party network transactions)
* Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
* Form 1099-C (canceled debt)
* Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What Is backup withholding, later.